



## BOARD OF DIRECTORS MEETING MINUTES

January 23, 2013

**PRESENT:** Rose Porter, Nan Erickson, Earl Wilson, Shirley Patterson, Patsy Higgins, Ken Hutchinson, Bob Stewart, John Parker, Don Sievert, Barbara Rothenberger, G.B. Thompson, Jim Koller, Libby Miederhoff

The meeting was called to order at 2 p.m. by President Rose Porter. It was moved and seconded that the Agenda be approved with one addition: Ken Hutchinson asked that Constitutional Review be placed on the agenda. Passed.

**MINUTES:** It was moved and seconded that the minutes from the September 26, 2012 meeting be approved. Passed.

**INTRODUCTIONS:** Members introduced themselves and welcomed Jim Koller who was attending the meeting for the first time. Jim, a school psychologist, introduced himself and stated that he looked forward to working with the Board.

**IT POLICY: Beth Chancellor (guest)** (see written report)

- The University is considering a modification to the current policy for a retiree to retain use of their University email address. The new policy would add one additional step to the process: at retirement, the retiree's Department and HR would be contacted to get approval to allow use of the address.
- Discussion turned to the data base of emails for retirees that the University is currently entering to establish a communications list for retirees. Jennifer Hollingshead is the person who is managing this task. The University has purchased a program specifically for this purpose. The Board was interested in whether or not MURA could send out emails to the list, whether or not we could access the list, whether or not Jennifer could meet with MURA and if she be willing to work with a data based person from MURA.
- The Board was very appreciative of Beth's time in talking with the group.

**PRESIDENT'S REPORT: Rose Porter**

President Porter gave the following report:

- Valerie has stepped down as Chair of the Communications Committee. She has done an outstanding job of managing the newsletter and many other tasks. MURA now needs to find someone who is willing to assume this job
- Rose and Ken Hutchinson have been meeting to plan for the Association
- We should continue to send any website changes to Valerie and she will send them on to Jayson Meyer. The website has had some recent updating and there is more to be added
- Ken has talked to Jayson about someone in the Alumni office to do the newsletter for MURA—we need a collection point for the information and then it could be sent to be formatted and distributed
- The data base for MURA is another issue of concern. Gary Smith, Ken and Rose have been talking to a number of people about maintaining the data base of members. Rose spoke with someone who thought that "mail chimp" (a software program) might be a possibility for email addresses. The data base requires members to be added and deleted over time.

- Rose visited with President Wolfe and expressed her concern that the retirees were not receiving communication from the University. He has responded to that by appointing a person to manage the communication issue. Retirees should have recently received a letter from President Wolfe asking for information that MU will load in a data base for retirees.
- Rose also spoke about this issue with Chancellor Deaton's office and this met with a positive response. Rose will meet with Chris Koukola from the Chancellor's office
- A list of MURA Representatives on the Chancellor's Standing Committees has been distributed to the Provost and Chancellor
- A suggestion was made that when we have our monthly breakfast meetings, once everyone has been through the food line and is seated, we should introduce any new person in attendance.
- Rose is in process of preparing the agenda for the March annual meeting

**TREASURER'S REPORT: Earl Wilson** (See the Treasurer's report attached to these minutes)

- Earl reminded the Board that he has moved to a new format for the financial report
- The report handed out today ended on December 31, 2012—the bank balance is now about \$6800 after bills have been paid
- The Board should continue to monitor MURA's financial position for the next year or so to determine whether a dues increase might be warranted.
- Article X of the Constitution states how MURA would disperse funds should MURA dissolve.
- Earl and the Finance Committee have met and today moved to “switch the MURA investment from the Vanguard 500 Index Fund to the Vanguard Wellesley Income Fund” to potentially generate more funds for MURA. After a short discussion, it was approved unanimously.

**STANDING COMMITTEE REPORTS**

**Awards: Max Miller**

- Max sent a report by email stating, The Awards report: “Nominations are coming and the deadline has been extended until March 1. If anyone needs a nomination form, have them call me at 874-3676 or send an email.”

**Communication: Valerie Goodin** (see the report attached to these minutes)

**Education: John Parker**

- John announced the speakers for upcoming breakfast programs: February, Mike Kelley; March, Maplewood Barn Radio Actors; April, Paul Wallace; May, Michael Dickey

**Finance: Earl Wilson** (no further report)

**Government Affairs: Gary Smith** (no report)

**Membership: Dick Otto** (report by Rose Porter on behalf of Otto)

- Dick sent an email with a report of information from the Membership Committee
- Lifetime member count of 685; 76 annual dues members
- Dick sent a spreadsheet to the Board of the people who last paid dues in 2012

**Nominating: Nan Erickson** (see attached report of nominee list)

- The committee met and developed a slate of nominees to be voted on at the March annual meeting

**Ombudsman: Patsy Higgins** (no report)

**Program: Ken Hutchinson**

- Ken distributed a list of MURA Committee and Board Meetings and the MURA Events Schedule.
- Tentative dates for 2013-14 are:

Fall Social:	October 16, 2013
Fall Meeting	November 9, 2013
Holiday Luncheon	no date established at this time, may need to move to different location
Winter Social:	February 6, 2014
Annual Meeting:	March 1, 2014
Spring Picnic	May 14, 2014
Retiree Luncheon	June 6, 2014

**University Liaison/Administration: Nan Erickson** (see attached report of November 15, 2012, UM Retiree Leaders Meeting)

- MURA Officers met on December 10, 2012, with Chancellor Deaton
- UM Retiree Leaders will meet again in April with President Wolfe, Vice President Betsy Rodriguez, and Associate Vice President Kelley Stuck

**Past Presidents:** (report by Rose)

- The group met recently
- Discussed Osher and that they will again have to find new space as they must vacate the building they are now using

#### **EX-OFFICIO, AD HOC, AND OTHER SPECIAL COMMITTEE REPORTS**

**Faculty Council: Don Sievert** (see report attached to these minutes)

**Historian: G. B. Thompson** (no report)

**Osher Lifelong Learning Institute: Lucille Salerno** (no report)

**Staff Council: Phil Shocklee** (no report)

**University Retiree Benefits: Bob Stewart**

- Bob discussed a number of issues: Retirees will soon be unable to get a check but will need to use direct deposit, Benefits office is transitioning to the new plans, and there has been a “culture of health” committee established

**OLD BUSINESS**

- Earl discussed: the MURA tax status--Rose will receive a letter from the IRS with the renewal of our nonprofit status. In other business, Earl recommended that we need to list the filing of the 990 form each year with the IRS as one of the duties of the Treasurer. See Earl's report for additional information.
- Ken met with Patsy to review the number of years anyone could serve in office and they thought most language in the MURA documents could remain the same if we simply add, "unless approved by the Board." They will bring a specific recommendation to the next MURA meeting.
- The Welcome Desk document is now at the desk

**NEW BUSINESS --none**

**Next meeting of the Board is April 10, 2013.**

**No further business. Meeting adjourned 3:30 p.m.**

Respectfully submitted,

Shirley Patterson  
Secretary

## **Treasurers Report to the MURA Board, January 23, 2013**

### **Financial Report:**

The attached MURA Statement of Cash Flows for the six-month period July 1, 2012, through December 31, 2012, reports a December 31 balance of \$8,869.52 in MURA's checking account and a \$69,042.29 net asset value in the Vanguard 500 Index Fund. A check written in late December to the University Club for the Holiday Luncheon in the amount of \$1,817.43 had not yet cleared by the end of the period. Overall, cash inflows and outflows for the first six months of the fiscal year appear to be normal and available balances reflect a currently sound financial condition.

### **Finance Committee Recommendation to Adjust Member Reserve Investment:**

More than half of MURA members are life-time members who pay \$75 for lifetime membership privileges. These members continue to receive newsletters and other materials and attend MURA paid events such as the annual business meeting and fall information meeting. To ensure that stable investment earnings are available to finance service to lifetime members, the finance committee evaluated and concurred with a treasurer proposal to switch the MURA investment from the Vanguard 500 Index Fund to the Vanguard Wellesley Income Fund. The Income fund has historically generated significantly more income than the 500 Index Fund. Additionally, as the asset allocation for the Income Fund averages about 60 percent bonds and 40 percent stocks, compared with 100 percent stocks for the 500 Index Fund, its value is less susceptible to major fluctuations of the stock market. Board approval is requested for this proposal.

### **Status of Request for Recognition of Tax-Exempt Status:**

In July 2012, MURA submitted a request to the IRS for recognition as an IRS Sec. 501(c)(4) tax-exempt organization. In late October, 2012, President Porter received a letter from the Cincinnati office of the IRS requesting a copy of MURA's original 1990 Articles of Incorporation. President Porter responded to the IRS request on November 1, 2012. Although formal notification has been delayed by internal IRS processing, our IRS contact has indicated in two telephone conversations with the treasurer that MURA's tax-exempt status was approved on November 9, 2012. Formal notification is expected within the next month or so.

Respectfully Submitted:

Earl Wilson, Treasurer

# **Treasurer's Report to the MURA Board, January 23, 2013**

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Respectfully Submitted:

Earl Wilson, Treasurer

**MU Retirees Association**  
**Statement of Cash Flows**  
**Year Ended June 30, 2012 and Current Year to Date, July 1-December 31, 2012**

	<u>Prior Year</u> <u>July 1, 2011-June 30, 2012</u>	<u>Current Year to Date</u> <u>July 1-Dec. 31, 2012</u>	
<b>Activities Supported by Member Dues and Investment Income:</b>			
<b>Receipts</b>			
Dues-annual	\$1,740.00	\$ 570.00	
Dues-lifetime	825.00	600.00	
Investment income	1,292.97	859.81	
<b>Total Operating Receipts</b>	<u>\$3,857.97</u>	<u>\$2,029.81</u>	
<b>Disbursements</b>			
Newsletter-publishing/printing	1,435.44	559.98	
Newsletter-postage	799.54	99.40	
Business meeting	540.36		
Fall information meeting	616.80	705.36	
MURA Internet Office	884.00	-	
AROE dues	100.00	100.00	
Flagship Council	100.00	100.00	
Filing fee State of Missouri	35.00	30.00	
IRS application fee		850.00	
Post office box rent and postage	64.60	18.95	
Jesse Hall Past Pres plaque	196.11	-	
Armon Yanders Memorial	-	100.00	
<b>Total Operating Disbursements</b>	<u>4,771.85</u>	<u>2,563.69</u>	
<b>Excess of Operating Disbursement Over Receipts</b>	(913.88)	(533.88)	
<b>Self-Supporting Activities:</b>			
<b>Holiday Luncheon</b>			
Receipts	2,184.00	1,995.00	
Disbursements (1)	2,108.11	87.25	
<b>Net Receipts</b>	<u>75.89</u>	<u>1,907.75</u>	
<b>Senior Golf Tournament</b>			
Receipts from golf fees	1,545.00		
Disbursements (Green fees & other)	1,568.95		
<b>Net Receipts</b>	<u>(23.95)</u>	<u>-</u>	
<b>Spring Picnic</b>			
Receipts	855.00		
Disbursements	758.00	45.00	
<b>Net Receipts</b>	<u>97.00</u>	<u>(45.00)</u>	
<b>Other Receipts and Disbursements:</b>			
Redeemed Boone CNB-CD	1,917.66		
Invested in Vanguard 500 Index Fund	(1,917.66)		
<b>Net Receipts</b>	<u>0.00</u>	<u>-</u>	
<b>Net (Decrease) or Increase in Cash During Year/Period</b>	<u>(764.94)</u>	<u>1,328.87</u>	
<b>Bank Balance, Beginning of Year</b>	<u>8,305.59</u>	<u>7,540.65</u>	
<b>Bank Balance, End of Year/Period</b>	<u>\$7,540.65</u>	<u>\$8,869.52</u>	
<b>Investment Assets (2)</b>			
	<b>Jun. 30, 2012</b>	<b>Dec. 31, 2012</b>	
Lifetime Members Reserve Acct: Vanguard 500 Index Fund (\$51,917.66 invested)	<u>\$65,983.56</u>	<u>\$69,042.29</u>	

(1) On 12-31-2012, a payment of \$1,817.43 to the U-Club for the Holiday Luncheon had not cleared

(2) This asset pool was established primarily from lifetime membership dues.

The income from this pool is needed to replace the lost income from annual dues lifetime members no longer pay.

## **MU Retiree Email Access**

### **Program Revision Proposal**

**November 5, 2012**

#### **Issue**

MU and UM System retirees wanting to retain their University email account have been able to do so simply by signing up for the Retiree IT program. Occasionally, University departments have questioned whether they a) have the ability to access content within those accounts and b) whether, in some cases, the continued use of a University account by a given retiree should be automatic (i.e., only at the discretion of the retiree).

University departments currently have the ability to gain access to IT accounts controlled/managed by their employees. The process to do so has been in place for several years. See <http://infosec.missouri.edu/access/account-access.html>.

The second issue is not as clear cut. Not all separations are amicable as we all know. This fact combined with the sometimes critical roles assigned to employees occasionally causes departments concern. A retired employee could continue to receive sensitive email from others within and outside the University. Or worse, the retired employee could continue to (improperly) act as though he/she is representing the University.

#### **Recommendation**

The use of an xxx@missouri.edu email address when no longer an employee should be viewed as a privilege, not as a right. The Division of IT should change the process currently used to include an approval by the retiree's home department and by the applicable Human Resource office.

I am not recommending a change to the process of maintaining email accounts for emeritus professors. Those privileges can remain automatic. It should be noted, however, that the University does have the right to revoke email privileges for anyone, regardless of current or past employment status.

Author: Beth Chancellor





## Communications Committee

### REPORT TO THE BOARD

January 23, 2013  
307B, Housh Conference Room

#### **MURA News** [*printed newsletter, mailed 3 times annually*]

The February issue of **MURA News** is going to print this week and is expected to be in members' mailboxes by February 4, 2013. This issue is 8 pages, and we will be mailing 776 copies. Total expenses for the past calendar year are included here for the Board's review.

ISSUE DATE	No. Printed	TOTAL Printing Cost	Printing \$\$/piece	No. Mailed	Postage Cost	Postal Labor Cost	TOTAL Postage Cost	Mailing \$\$/piece	TOTAL EXPENSE	Total \$\$ per piece
Feb., 2012	1,000	\$458.24	\$0.46	833	\$108.95	\$125.84	\$234.79	\$0.28	\$693.03	\$0.74
July, 2012	850	\$443.44	\$0.52	767	\$99.40	\$116.54	\$215.94	\$0.28	\$659.38	\$0.80
Oct., 2012	821	\$181.86	\$0.22	762	\$99.10	\$116.27	\$215.37	\$0.28	\$397.23	\$0.50

Each issue of **MURA News** is sent to the University Archives as soon as it is published.

#### **MURA News Update** [*text-based, bi-weekly emails with itemized news and reminders*]

**MURA News Updates** are being emailed bi-weekly, as needed. On average, this email publication goes to 550+ emails each time. It is of note that the first Update of the New Year went to 485 email addresses. A summary of all Updates has been retained for MURA's records.

#### **MURA Invitations** [*graphic, PNG announcements of upcoming MURA events*]

**MURA invitations** are prepared individually for each MURA-sponsored event. They are emailed to members. Invitations that require reservations to be paid in advance may also include an attached PDF, enabling members to print the reservation form and return it with payment.

The invitation for the Winter Social will be sent January 24<sup>th</sup>.

## **MURA Web site** [<http://mura.missouri.edu/>]

The MURA Web site has been updated through the resources of the Mizzou Alumni Association. Current information now available includes the Board listing, the 2012 MURA Amended and Restated Articles of Incorporation, and events.

The Mizzou Alumni Association, through Jayson, has made a commitment via its diversity programming, to support MURA with Web assistance and door prizes for annual events. In addition, Jayson has made it possible for the MURA Board to meet in the Reynolds Center at no charge.

I understand that the Association is in the process of redesigning its Web site. The site was remodeled [by an outside company] I believe the year before I retired in 2008. It's time for a re-do. This is a comprehensive, timed-consuming process that involves several people and reviews.

The current site includes places where alumni can submit information directly to the Association. It also includes places where *alumni leaders* can file reports and make leadership requests, as well as update local chapter information online. It is along these lines that the MURA site can be included in the updated MAA site.

At that time, Jayson will be able to make specific changes to the MURA page. It may also be possible for a MURA volunteer to make changes, and that is where Sandy Taylor of the Communications Committee has indicated she might be able to help.

Until then, updates to the Web site are scheduled on a bi-weekly basis to keep issues current and to not overwhelm the Association's Web technician. Updates will soon include recent committee minutes and past issues of **MURA** News. The Web address at this time remains the same, namely <http://mura.missouri.edu/> .

Please send all MURA updates to the Communications Chair for editing and adding to the schedule of updates.

### **Committee Work**

The Communications Committee has welcomed a new member. She is Kay Henderson. Kay is a life member of MURA, and currently works at the International Center on campus. Kay is helping the Committee with door prizes at 2 annual events.

Regretfully, I have had to resign my position on the MURA Board. While I have truly enjoyed my position with MURA, my time for this year does not allow me to give my best to MURA. Hopefully, I will be able to volunteer again in the future.

Respectfully submitted,



Valerie J. Goodin, Chair

Communications Committee

## **Report of the Nominating Committee**

The Nominating Committee, chaired by MURA Past President Nan Erickson with members Patsy Higgins, Jack Miles, and Veralee Hardin Phillips, is pleased to present the following slate of nominations to the MURA membership at the annual meeting, March 9, 2013.

President-Elect (and Program Chair) – Jim Koller (2013-2014)

Secretary – Shirley Patterson (2013-2015)

Member-at-Large, Staff – Rich Anderson (2012-2014)

Member-at-Large, Staff – Robert Almony, Jr. (2013-2016)

Member-at-Large, Faculty – Kitty Dickerson (2013-2016)

(Please note that the above terms of office/service are in compliance with the Amended and Restated Articles of Incorporation and Bylaws of MURA.)

The Nominating Committee thanks these Board nominees for their willingness to serve MURA and all Mizzou retirees.

## Report of Faculty Council Representative

The issues of greatest prominence this fall have been: the University of Missouri Press, non-tenure-track [NTT] voting rights, Nuclear Science Engineering Institute [NSEI], and shared governance.

1. The University of Missouri Press, announced in May by President Wolfe as closing, is now to be an ongoing enterprise on the MU campus. Local and national outcry made the decision difficult to preserve. Faculty Council is engaged in a study of what went wrong here with an eye toward increased faculty involvement in future decisions involving such an enterprise. [My own sense is that the administration, i.e., University Hall, viewed the Press in terms of business issues, profit in particular, and the faculty viewed the Press in terms of scholarly activity.]
2. At Council's retreat early in the semester, Chancellor Deaton and Provost Foster addressed the matter of faculty governance. The Chancellor said he loves to discuss the matter with Council; the Provost spoke about the extremely painful nature and urgency of some of the decisions he has to make. No concrete decisions or motions on such matters occurred at the retreat or since. However, in connection with NSEI, a source of continued controversy and discontent, Council hears from principal faculty players that shared governance is **NOT** occurring, that steps forward are offset by steps backward, that initiatives are not fully pursued. Some propose continued dialogue; some are doubtful that genuine dialogue is possible; some see intransigence in one place or another. The future is not clear. The Graduate School has blocked graduate student applications to NSEI for next fall until the various matters involved in the attachment of NSEI faculty are resolved. [They are currently attached to the Graduate School and the School wishes to relocate these faculty.] There appear to be issues related to grants received and honoring the conditions for receiving them involved here.
3. Faculty Council voted to give its NTT [non-tenure track] members voting rights on Council business **and** to ask the faculty at large to decide whether to give all campus NTT faculty voting rights in matters other than, roughly, tenure and promotion matters. The general sentiment was that, holding individual college/school matters [e.g., the roles NTT play within them] aside, that NTT are performing essential services and roles comparable to tenure track faculty and deserve representation beyond the little or negligible kind that they currently have. There is a major discrepancy between the growth in NTT's [86 %] and tenure track faculty [3 % in the same period]. The nature of the faculty as a whole and individual faculty appointments are undergoing significant shift[s] by virtue of this new hiring regimen.

Don Sievert

January 8, 2013

**REPORT OF UM RETIREES ASSOCIATION LEADERS FALL MEETING**

**November 15, 2012**

**Attendees:** Elizabeth Cummins-Vonalt, Dave Dearth, Nan Erickson, Lawrence C. George, Patricia Hovis-French, Ron MacQuarrie, Nancy Mills, Shirley Patterson, Bob Stewart, Fred Wilke, Earl Wilson

**LEADERS' DISCUSSION**

Number of times leaders meet per year to be determined by the President.

E-mail issues/access for retirees:

Kansas City—all retirees are given e-mail access at no cost.

Rolla—all retirees are given e-mail access for life at no cost.

St. Louis—only Emeriti are given e-mail access and at no cost.

Columbia—all retirees are given e-mail access. No cost to Emeriti; \$25 fee to all other retirees plus enrollment in the Retiree Access IT Program.

Exchange of newsletters and/or e-mail links to those newsletters online.

Melanie Barger, Manager of Constituency Communications, UM System

Some of her goals for all UM retirees: Establish and maintain a retiree e-mail list for all four campuses; gather info of retirees' needs and wants via surveys; create a regular online retiree communication, such as a newsletter as well as news alerts; and promote the value of education to retirees.

**PRESIDENT WOLFE**

UM System is working with each campus to develop campus-specific strategies and goals. All plans will be done by June 2013 with expectations for each campus to meet its goals by 2018 (Goal alignment with core mission of teaching, research, service, and economic development).

Meetings are scheduled in Columbia with the freshman legislators. Retirees are encouraged to talk with legislators about the need for support of the University. (*Note from Nan:* See UM System's legislative priorities for 2013 [provided by the Office of Vice President for Government Relations] at [www.umsystem.edu](http://www.umsystem.edu))

Asked for suggestions from retiree leaders as to how he or anyone else in the System can make improvements, changes, etc. Suggested giving ideas to Melanie Barger. (*Note from Nan:* Melanie distributed to each leader a card [Comments for the Office of the President] soliciting input for the President.)

**NIKKI KRAWITZ**

Update on the financial status and strength of the University's investments.

Entered fiscal year 2012 with a profit margin of 2+% and entered the year before at 5+%.

State support is at the level it was in 2001. Have 18,000 more students. University is limited in the amount of tuition increase that can be passed to students.

No expectations in the near future for cost-of-living increases for retirees. **However, retirement fund is fully funded.**

**TOM RICHARDS**

Updated group on the retirement fund. Tom's Power Point presentation is attached.

**KELLEY STUCK and BETSY RODRIGUEZ**

Letter being sent after December 1 asking retirees what they value most about their medical plan. Why did some not take the plan? Results will be ready in the spring of 2013.

**Submitted by Nan Erickson**